

Rules governing legal stay of foreign citizens in the Russian Federation

(In accordance with the following federal laws):

The Federal Law №109-FZ "On Migration Registration of Foreign Citizens and Stateless Persons in the Russian Federation" issued on July 18, 2006; version issued on December, 25, 2023.

The Federal Law №115-FZ "On Legal Status of Foreign Citizens in the Russian Federation" issued on July 25, 2002; version issued on December 28, 2024.

Resolution of the Government of the Russian Federation "On Procedure of Migration Registration of Foreign Citizens and Stateless Persons in the Russian Federation" issued on January 15, 2007; version issued on April 25, 2024.

The Federal Law №195-FZ "Code of Administrative Offences of the Russian Federation" issued on December 30, 2001; version issued on November 12, 2024. Article 18

The Federal Law №114-FZ «On Procedure of Leaving and Entering the Russian Federation» issued on August 15, 1996, version issued on December 28, 2024.

1. Arriving to INRTU to study and then crossing borders of the Russian Federation (including vacation and visiting home for different reasons during academic year) as well as relocating (being treated as inpatient at hospitals, staying at hotels and private addresses, travelling including trips around the Irkutsk Region, etc.), a foreign citizen shall submit copies of his/her international passport, visa, and migration card to the Center for International Services (И-203, tel. 40-51-13) within 24-hour period to be registered at the migration authorities in Irkutsk and receive an arrival notification form (registration slip) within 7 days.

2. Violation of the migration registration rules entails imposing a fine of between 40 000 rubles and 500 000 rubles as well as deportation from the territory of the Russian Federation.

3. Duration of stay is determined by the expiry date of visa, international passport (up to six months before expiration) and registration slip.

4. 45 days before the expiry date of visa a foreign citizen shall provide his/her passport, migration card, payment receipt of the relevant State fee, 1 matte (not glossy) photo 3x4 cm, study contract and registration slip to extend his/her visa. Violation of deadlines entails expulsion of a student from the University and deportation to his/her home country.

5. Staying in the Russian Federation, foreign citizens must be in possession of the documents below at all times and present them at the request of the appropriate authorities:

- international passport;
- migration card;
- registration slip.

6. In case your passport is lost, you must immediately apply to the police: 102-A Lermontov St. If you lost your passport, migration card or registration slip you are obliged to inform the managers at the Center for International Services (И-203).

7. Going abroad or leaving for other Russian cities, a foreign citizen shall receive a travel permit (4 days before departure) and inform about the place, goal and time of the trip. Besides should submit a final clearance to the Center for International Services.

8. International students shall inform the managers at the Center for International Services within 7-day period since they have received the following documents:

- temporary residence permit;
- residence permit;
- passport of the Russian Federation;
- new passport.

You shall inform the managers of the Center not later than 2 days after you have received a new passport.

IMPORTANT: According to the Federal Law foreign citizens must live at the address of registration!

9. International student who graduated/was expelled from the University shall leave the territory of the Russian Federation **within 3-day period** after the issue of the order. The visa students are to provide documents for transit visa if they are expelled from the University.

10. International students shall purchase medical insurance every year. The insurance covers your medical treatment and hospital care expenses if needed. You can buy the medical insurance at the Center for International Services (И 208, tel 40-59-76).

11. International students must go through **the medical check-up** at the hospital on Spartakovskaya, 11 and get a document from the United Migration Center **EVERY** year. Foreigners who come to Russia for more than 90 days must do the fingerprinting and **get a green card** of a foreigner within 90 days since their arrival in Russia.

12. Bachelor, master, PHD students can work if it doesn't conflict with the study process.
PREPARATORY COURSE STUDENTS ARE NOT ALLOWED TO WORK BY THE LAW!